

VARIATIONS TO THE 2010/11 AUDIT PLAN

Additions to the plan are considered where:

- specific requests are received from the S151 Officer which are necessary for him to discharge his statutory responsibilities.
- new or previously unidentified risks result in changes to the priority of audit work
- significant changes in legislation, systems or service delivery arrangements occur which have an impact on audit priorities
- requests are received from customers to audit specific services, systems or activities usually as a result of weaknesses in controls or processes being identified by management
- urgent or otherwise unplanned work arises as a result of investigations into fraud and other wrongdoing identifying potential control risks.

Additions to the audit plan are only made if the proposed work is considered to be of a higher priority than work already planned, the change can be accommodated within the existing resource constraints and the change has been agreed by the Head of Internal Audit.

Audits are deleted from the plan or delayed until later years where:

- specific requests are received from the S151 Officer or the audit customer and the grounds for such a request are considered to be reasonable
- the initial reason for inclusion in the audit plan no longer exists
- it is necessary to vary the plan to balance overall resources.

To reflect the new contractual relationship between the council and Veritau, all proposed variations to the agreed audit plan arising as the result of emerging issues and/or requests from directorates will be subject to a change control process. Where the variation exceeds 5 days then the change must be authorised by the Assistant Director, Financial Services as the client manager for internal audit. Any significant variations will then be communicated to the Audit and Governance Committee for information.

2010/11 Audit Plan Variations

The following variations have been approved since the last report to this committee. They represent a net allocation of 2 days from the audit contingency and do not affect overall planned audit days.

Audit	Days	Justification For Change
Deletions from the Audit Plan		
Complaints Handling	-11	A major change to corporate systems is being implemented and is due to go live by January 2011 (audit input to the project is being provided by Veritau Information Governance Officers). In addition, complaints procedures are the subject of an ongoing scrutiny review. Given the changes being made, and the attention already focussed on the service the audit will be deferred until next year.
Financial Management Standard in Schools (FMSiS)	-45	Delete allocation for assessment of schools against the Financial Management Standard in Schools (FMSiS). The government announced on 15 November that schools would no longer be required to demonstrate compliance with the standard. The purpose of this work was to provide assurance to the s151 officer about compliance with the standard, to enable him to sign an assurance statement. With the abolition of the standard, this assurance will no longer be required.
	-56	
Additions to the Audit Plan		
Waste PFI	11	The audit plan contains 10 days for audit input in relation to the waste PFI project. This is insufficient to meet proposed audit work for 2010/11, which will include a detailed review of the agreement between CYC and NYCC, and a review of proposed payment mechanisms.
Procurement Cards	5	An allocation from contingency to support this new project.
Contract Audit	42	An allocation from contingency to undertake additional contract audit work requested by officers.
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